Book	Policy Manual
Section	3000 - Business & Non-Instructional Operations
Title	Petty Cash Funds
Code	3451
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PETTY CASH FUNDS

Petty cash funds shall be established annually in the amount of $250.00 for the central administrative office. Such funds shall be used for the payment of properly itemized bills of nominal amounts and under conditions calling for immediate payment.

Allowances, responsibility, security and accounting of petty cash funds shall be in accordance with regulations of the Board.

Policy committee recommends removal because of outdated info